

Pertinent Section of Republican Party of Wisconsin Constitution

Article VIII – State Conventions and County Caucuses

SECTION 1. The State Executive Committee shall during the odd-numbered years call a State Convention of duly elected or accredited delegates thereof to transact any business that might be necessary to gain the objectives of the Republican Party of Wisconsin. The Executive Committee shall issue a call for any Convention at least sixty (60) days prior to the holding of such Convention.

SECTION 2. In the even-numbered years the Executive Committee shall call a State Convention of the duly elected or accredited delegates of the Republican Party of Wisconsin to be held in the months of May, June or July, for the purpose of promulgating and adopting a political platform. In the years in which there is a statewide election, there shall be an endorsement vote at the Convention for each of the five state constitutional offices and the United States Senate. A 60% majority vote shall be necessary for endorsement. A roll call vote shall be taken, by voice or electronic device, for each contested office. Only those candidates determined to be viable by the State Executive Committee shall be considered for endorsement. The Convention shall, in the same years as a National Convention is held, elect a National Committeeman and National Committeewoman for Wisconsin.

- a. Convention delegates reserve the exclusive right to endorse candidates for state-wide office.
- b. Congressional District Organizations reserve the exclusive right to endorse candidates for US House offices within their district.
- c. County Organizations reserve the exclusive right to endorse candidates for State Senate, State Assembly, and other elections with jurisdictions that are located within their county.

SECTION 3. Representation at such conventions shall be on the following basis, to wit:

- a. One (1) delegate absolute from each county in the State of Wisconsin.
- b. One (1) delegate for each 250 Republican votes or fraction thereof cast for Governor or for President of the United States in the preceding election, whichever may be determined by the Executive Committee.
- c. Each county shall be entitled to vote its full authorized strength regardless of the number of delegates present for voting and shall vote as a single entity.

SECTION 4. Such delegates shall be elected by members in good standing of the Republican organization in each county at the regularly called County Caucus for the election of such delegates. The members in good standing at the County Caucus may authorize the County Chairman to substitute delegates after the County Caucus if the County Chairman certifies in writing that the added delegate is a member in good standing of that County and the deleted

delegate, if any, has no objection to the deletion. No substitutions shall be allowed after the last meeting of the Credentials Committee prior to the convening of the convention.

- a. A duly constituted County Caucus shall be one called by the County Chairman and advertised at least twice in one weekly or daily paper in the County, or upon at least eight (8) days notification by written or printed notice to each member, at his or her last known address, of the time and place of the holding of such convention or caucus. If the County Chairman does not call such County Caucus at least thirty (30) days before the date set for the District Caucus, the District Chairman shall call such County Caucus for such County in the manner outlined in this section.
- b. Only members in good standing of the Republican organization of each County at the time of such County Caucus shall be eligible to vote in such County Caucus, Congressional District Caucus, and the State Convention. This provision in no way precludes a county or unit organization from establishing a membership deadline prior to the County Caucus of not more than sixty (60) days.
- c. If any question arises as to the status of any person attending the Caucus, a decision shall be made by a vote of the County Chairman, the First Vice-Chairman, the Secretary and the Treasurer, or, if the county organizations' constitution so provides, by the duly constituted Credentials Committee.

Article IX – Congressional District Organizations

The Congressional District Committee shall consist of the members of the State Executive Committee from such Congressional District, a Chairman, a Vice-Chairman, a Secretary and a Treasurer and such other officers and members as may be provided for by the District Constitution. The members of the District Committee shall be elected at a Caucus of the delegates from that Congressional District to the State Convention in the odd-numbered years and such District caucus shall be held prior to the State Convention. It shall be the duty of the committee to cooperate and assist in carrying out the objectives of this organization.

SECTION 1. The time and place of the holding of the duly authorized District Caucus shall be announced at each County Caucus of that District called pursuant to Article V. In the absence of such announcement the time and place of said District Caucus shall be advertised twice in one weekly or daily newspaper in that county or a written or printed notice thereof shall be mailed to each member at his or her last known address at least eight (8) days before the said District Caucus. The County Chairman of each county shall forward to the District Chairman at least five (5) days prior to any date set for the District Caucuses a list of accredited delegates and only these accredited delegates or their authorized alternates shall be permitted to vote at such District Caucus.

SECTION 2. At each duly constituted Congressional District Caucus only members in good standing of the Republican organization of each county shall be eligible to vote.

SECTION 3. Among the business of said Congressional District Caucus shall be the election of two representatives from the Congressional District to each State Convention Committee.

SECTION 4. In the event of Congressional District Reapportionment, the District Caucus held subsequent to Reapportionment shall be constituted of delegates from the new District. The first agenda item at such a Caucus shall be the election of a District Chairman and Vice Chairman to serve until the next regularly scheduled District Caucus, as provided in Article IX.

2021 Republican Party of Wisconsin Convention Rules

RULE 1: Apportionment of Votes

- A. The vote of each county organization shall be in accordance with Article VIII of the State Constitution on the basis of one delegate absolute for each county, plus one delegate for each 250 votes or fraction thereof cast for the Republican candidate for Governor or President in the most recent general election.
- B. All counties shall sit and act as whole counties in this convention. The county shall sit and act with the Congressional district in which the majority of its delegates are allotted. If a county's delegates are evenly split between two Congressional districts, the county shall sit and act in the Congressional district as determined by the County Party Chairmen, in writing to the Republican Party of Wisconsin with 30 days' notice, and that determination is permanent for the duration of the convention.
- C. A county or district chairman or vice chairman may designate from his or her delegation to the Convention Chairman an alternate who may act in the convention for the county or district in the absence of the chairman and vice-chairman.

RULE 2: Voting Procedure

- A. Votes are to be determined by voice, a show of hands, or ballot with roll call.
- B. On all roll call questions coming before this convention, the counties shall be called in alphabetical order. Each county shall be entitled to vote its full authorized strength regardless of the number of delegates and alternates present for voting. The recording of roll call votes shall be projected on a screen in the convention hall if possible. The chairman of the county shall determine the result of the voting by, first, dividing the county's allotted delegate strength by the number of votes cast. Second, by applying the resultant ratio by multiplication to the amount of votes for, against, and abstaining on the issue. Those numbers shall be carried to two decimal places. The unit rule of voting shall not be used. The vote of each county delegation shall be announced by the chairman of the county delegation or designated alternate as the roll is called. If exception be taken by any delegate of that delegation to the correctness of such announcement, the Parliamentarian shall audit the votes or ballots of that delegation and report the results to the chairman of the convention who shall announce the results of the audit. The audit report shall be binding upon the convention.
- C. When a demand is made that the vote on any question, except nomination of candidates, be recorded by roll call, the same shall be seconded by the majority of the vote of delegates present from at least two delegations, each from a Congressional district different from each other and the district from which the demand has been made.
- D. Upon any roll call, no county shall have the right to yield the floor to another county.

RULE 3: Convention Officers and Committees

- A. There shall be three convention officers: Permanent Chairman, Parliamentarian, and Secretary. The officers shall be appointed by the State Chairman of the Republican Party of Wisconsin prior to the convening of the convention.
- B. There shall be up to four major committees: Credentials, Resolutions, and Rules, and, in even numbered years, Platform. The Chairman or Co-Chairmen of each committee shall be appointed by the State Chairman of the Republican Party of Wisconsin prior to the day scheduled for state convention committee meetings. Two members from each Congressional District shall be elected to each committee at the District Caucus as required in the Constitution of the Republican Party of Wisconsin.
- C. In the event a committee member from a particular Congressional District is not able to attend the committee meeting, the District Chairman shall be empowered to appoint a replacement prior to the convening of the committee meeting.
- D. Only the Republican Party of Wisconsin shall be permitted to make an audio or video recording of any committee proceedings.

RULE 4: Parliamentary Authority

Robert's Rules of Order, Newly Revised (latest edition), shall be the rules of this convention so far as they are applicable and not inconsistent with the Rules adopted, except that a motion to adjourn shall be debatable.

RULE 5: Motion to Table / Motion to Remove From Table

- A. A motion to table is not debatable and requires two-thirds of the votes cast for adoption.
- B. A motion to remove from the table is not debatable and requires two-thirds of the votes cast for adoption.

RULE 6: Suspension of the Rules

A motion to suspend the Rules shall be in order only when made by authority of a majority of delegates from any county and seconded by the majority vote of delegates present from at least two delegations, each from a Congressional District different from each other and the district from which the motion has been made. After a motion to suspend has been placed before the convention, it shall be adopted by a two-thirds vote of the votes cast.

RULE 7: Recess for Securing Seconds

Upon demand, a five (5) minute recess shall be granted by the Chairman for the purpose of securing seconds for a motion made.

RULE 8: Time Limits

A delegate will not be recognized to speak except upon the request of their county chairman or vice chairman or designated alternate. Debate on any given motion shall be limited to a total of ten (10) minutes in favor and a total of ten (10) minutes in opposition. No delegate shall speak more than twice upon the same question or longer than two (2) minutes on the first occasion or one (1) minute on the second occasion, unless by suspension of the Convention Rules. No delegate shall speak a second time on a given question unless all others who wish to speak on said question have had the opportunity to do so within the time frame outlined above.

RULE 9: Convention Committee Proceedings

- A. The Chairman of each Convention Committee shall name a Parliamentarian who shall advise the committee on matters relating to procedure.
- B. The following shall be established as the rules for debate at meetings of the Convention Committees:
 - 1. A total of 20 minutes shall be allowed to debate each motion that is made and seconded. This time shall be split evenly between Committee members wishing to speak in support and opposition of the motion to adopt. Each member wishing to speak shall be limited to three minutes. The Parliamentarian of the Committee shall record the time used and time remaining for both sides.
 - 2. If an amendment is proposed to a motion to adopt, the 20 minutes for debate does not apply to ensuing debate on the amendment. Instead, Committee members wishing to speak in support and opposition of the amendment shall each receive three minutes to speak. Again, a motion to extend the time for debate is allowable.
 - 3. Incidental motions (requests and inquiries) shall not apply to the time established for debate.

RULE 10: Convention Resolutions, Floor Resolutions, and Floor Amendments

- A. Only those resolutions adopted by a District Caucus shall be considered by the State Resolutions Committee.
- B. Resolutions to be considered by the State Resolutions Committee shall express the sense of the Republican Party of Wisconsin on specific issues related to timely matters not covered by the State Party Platform as adopted by Delegates at the previous State Convention in the even year. If a resolution being considered for adoption by the State Resolutions Committee doesn't meet these guidelines, any member can request it be ruled out of order by the Chairman or the Chairman may rule it out of order. This ruling can be overturned by a simple majority vote of the members of the committee.

- C. All resolutions being introduced from the floor must be submitted to the Secretary in writing, with 150 copies, together with a duplicate written list of the county introducing the resolution and the counties seconding the resolution, by 9:00 a.m. on the day resolutions are first considered. The Permanent Chairman of the convention shall announce to the convention, prior to the Resolutions Committee report, the substance of any resolution(s) coming from the floor. The pages shall distribute two copies of each resolution submitted from the floor to each county chairman at the start of the Resolutions Committee report. Those introducing the resolutions are responsible for arranging, paying, and making the copies. All resolutions submitted from the floor shall be considered after those submitted by the resolutions committee.
- D. All resolutions being introduced from the floor for Convention Resolutions and/or amendments to the State Party Platform, when the approval of the State Party Platform is an item on the Convention Agenda, must have the support of a majority of the delegates from the offeror's county, and be seconded by a majority vote of delegates present from at least two delegations, each from a Congressional district different from each other and the district from which the demand has been made.
- E. Proposed amendments to resolutions must be germane to the subject of the resolution and must not change the sense of the resolution or the proposed amendment will be ruled out of order.
- F. Resolutions to be considered by the State Convention shall express the sense of the Republican Party of Wisconsin on specific issues related to timely matters not covered by the State Party Platform as adopted by Delegates at the previous State Convention in the even year. Resolutions are not binding and cannot compel an agent of the Republican Party of Wisconsin or an elected official to take a certain action.

RULE 11: Caucusing During Floor Sessions

No county delegation may leave the convention floor for the purpose of caucusing without notification to the Chairman or the Secretary of the convention.

RULE 12: Convention Agenda

The convention shall follow the order of business as established by the Convention Rules Committee and as published in the convention program or as distributed in two copies to each county chair and shall stay in continuous session until the business contained in the call for this convention and required by the Constitution is complete. Motions to the contrary shall be out of order.

RULE 13: Alterations to the Agenda

The Chairman may rearrange the "Order of Business" (agenda) without suspending the rules.

RULE 14: Access to the Floor

No persons, except members of the several delegations and officers of the convention, shall be admitted to the section of the hall apportioned to the delegates and alternates except for the Sergeants-at-Arms, Pages, members of the news media and others authorized by the Convention Arrangements Committee and/or who have been certified by the State Executive Committee. In the years in which endorsements are considered, each candidate on the ballot for endorsement or those properly nominated from the floor shall be entitled to have access to the floor and to also have five (5) properly credentialed campaign representatives, who are not delegates or alternates, on the floor. Each campaign shall provide a list to the Republican Party of Wisconsin 96 hours prior to the convening of the State Convention.

RULE 15: Radio Communication Regulations

- A. No candidate, delegate or other group or entity may use any wireless transmitter or receiver that interferes with frequencies used by the RPW.
- B. Speaking on cell phones shall be prohibited on the Convention floor, and cell phones and all electronic devices must be kept silent during convention proceedings.

RULE 16: State Convention Endorsement Procedure

- A. Endorsements shall be made by the Republican Party of Wisconsin in convention assembled in years in which there is an election for the five state constitutional offices and/or for the office of United States Senator. Only those candidates determined to be viable by the State Executive Committee at a meeting prior to the convention shall be considered for endorsement. In addition:
 - 1. Candidates must be a member in good standing in their county's Republican Party organization by the date of the current year's county caucus to be eligible for consideration of endorsement.
 - 2. Each Republican candidate for U.S. Senate must be eligible for the office, must have properly filed Federal Elections Commission Form 2, and must have filed a year-end campaign finance report with the Federal Election Commission for the year immediately preceding the state convention.
 - 3. Each Republican candidate for any of the five state constitutional offices must be eligible for the office for which he or she has filed, must have properly filed Government Accountability Board Form GAB-1, and must have filed a year-end campaign finance report with the Government Accountability Board for the year immediately preceding the state convention.
 - 4. Nothing in Sections A (1), (2) or (3) shall preclude the nomination from the convention floor of any candidate eligible for the office for which he or she seeks endorsement from the Party, although candidates nominated from the floor must also

be determined to be viable by the State Executive Committee at a special meeting prior to the convening of the state convention. When notified by a potential candidate who will be seeking nomination from the floor after the last meeting of the State Executive Committee prior to the state convention, the State Executive Committee must meet prior to the convening of the state convention to determine viability. All nominations for endorsement being introduced from the floor must have the support of a majority of delegates from the nominator's county and be seconded by a majority vote of delegates present from at least two delegations, each from a Congressional district different from each other and the district from which the demand has been made, and must be submitted to the Secretary in writing, signed by all three (3) chairmen, or alternates designated by the county or district chairman as specified in Rule 1(C), certifying that a vote of the respective delegations was conducted by 10:00 a.m. on the day the nominations are first considered. A county may only nominate or second one candidate for endorsement for the same position.

5. A candidate must receive a sixty percent supermajority of the votes cast by the counties to obtain the endorsement of the Republican Party of Wisconsin.
6. If there are two (2) candidates for any of the offices for which the convention may make an endorsement, the convention shall conduct its balloting on endorsement for that office in one (1) ballot only. If, after the completion of such balloting on endorsement, no candidate receives a sixty percent supermajority of the votes cast by counties, the chairman of the convention shall rule that the Republican Party of Wisconsin shall not endorse a candidate for the office for which that balloting has been completed and the convention shall take no further action on the endorsement of a candidate for that office.
7. If there are three (3) or more nominated candidates for any of the offices for which the convention may make an endorsement, multiple ballots may be cast by the convention on endorsement for those offices in accordance with the following:
 - i. If none of the nominated candidates receives a sixty percent supermajority of votes cast by counties on any ballot, the nominated candidate receiving the fewest number of votes shall be dropped from consideration on the subsequent ballot and any ballots that may be cast thereafter. A vote for any name that has been dropped from consideration shall render that ballot invalid.
 - ii. At such time that only two (2) candidates remain, the chairman of the convention shall invoke the rule at Section A (6).
8. If, at the close of any roll call, a candidate for endorsement has received a sixty percent supermajority of the votes cast, the chairman of the convention shall announce the question to be: "Shall the endorsement of the candidate be made unanimous?"

9. Candidates seeking endorsement at the State Party Convention shall not be permitted to provide services of value to delegates and alternates, including, but not limited to, the provision of transportation, the purchase of lodging, and the payment of convention registration fees or county party dues. An exception to this shall be made for campaign staff and family members of the candidate who are also delegates or alternates. Allowable expenditures that candidates can make include break refreshments, hospitality room refreshments, and stands low-value promotional items. The Endorsement Committee shall have the responsibility to ensure candidates are aware of this policy and adhere to it. A finding of the Endorsement Committee that a candidate has violated this policy could result in action by the State Executive Committee to remove the candidate from endorsement consideration.

B. Balloting on Endorsement

1. All voting shall be done by secret, printed ballots certified by the Rules Committee.
2. Only properly qualified and credentialed delegates and alternates, as certified by the Credentials Committee, shall be eligible to cast ballots. The voting rights of each delegate and alternate shall be determined by such delegate's or alternate's county.
3. The validity of any ballot cast as provided at Section B (1) and (2) shall be determined in accordance with the following:
 - i. Only ballots marked with a reasonable denotation of a vote for any candidate nominated as provided at Section A (2), (3) and (4) shall be valid.
 - ii. Any and all ballots marked with a denotation of a vote for any person other than a candidate nominated as provided at Sections A (2), (3) and (4) or that contain any marking, inscription, declaration or expression that does not reasonably denote a vote for a candidate nominated as provided at Sections A (2), (3) and (4) or that contain no marking shall be invalid. An invalid ballot shall be marked as such across the reverse side of the ballot by the chairman of the county delegation or his or her designated alternate during the tally and recording of ballots as provided at Section B (8). Invalid ballots shall not be included in the tally and the total delegate allocation for the county shall be divided by the number of valid ballots cast to determine the outcome of the county's balloting.
 - iii. The Tellers Committee shall have final authority to determine the validity of any ballot cast.
4. The chairman of the Tellers Committee shall certify to the chairman of the convention prior to the commencement of business on the first day of the convention that the appropriate number of teller envelopes has been prepared for balloting on endorsement for each office for which there are nominees for endorsement as described at Section B (1), (2) and (3).

5. The chairman of the convention, prior to the balloting, shall instruct the Tellers Committee to distribute the teller envelopes to the chairmen of each county delegation or his or her designated alternate. A county's ballot package shall include:
 - i. The number of ballots equal to the number of delegates present in each county delegation on the convention floor at the time ballot packages are distributed.
 - ii. A vote certification document that sets forth (a) the number of raw votes cast for each nominated candidate and the number of raw votes cast invalidly pursuant to Section B (3)(ii), and (b) a certification by the county chairman or his or her designated alternate that the numbers of raw votes recorded for each candidate and the numbers of raw votes cast invalidly pursuant to Section B (3)(ii) are true and accurate, and (c) a certification of the same by the chairman of the Tellers Committee.
 - iii. An Envelope to be used to return any unused ballots to the Tellers Committee.
 - iv. A tally sheet to be kept by the county chairman for his or her use during the roll call.
6. The county chairman or his or her designated alternate shall upon receipt of the packet immediately distribute one ballot to each delegate or alternate entitled to vote.
7. The chairman of the convention shall call for the vote on endorsement for each office after the nominating speech and seconding speeches for that office have been completed. There shall be a fifteen (15) minute recess for the purpose of balloting by convention delegates and alternates prior to the commencement of the roll call. The chairman of the convention shall declare the balloting closed at the completion of the recess and the commencement of the roll call.
8. Each county chairman or his or her designated alternate shall tally the votes cast by delegates and alternates in his or her county. The tally shall be recorded on the vote certification document referenced in Section B (5)(i) and the county chairman or his or her designate alternate shall sign it. The vote certification document, the used ballots (both valid and invalid), and the envelope containing any unused ballots shall be placed in the teller envelope and returned to the Tellers Committee.
9. The same procedure shall be followed on any subsequent ballots, in the event that more than one (1) ballot is required as provided by Section A (7)(i).
10. The Tellers Committee shall consist of three (3) persons from each congressional district appointed by the district chairman from such district before the commencement of the state convention. In addition, each congressional district with at least ten (10) counties shall appoint one (1) additional person to the Tellers Committee, and add an additional one (1) person for every additional five (5)

counties. The state chairman shall appoint the chairman of the Tellers Committee before the commencement of the state convention.

11. While the votes are being tabulated for any given endorsement, the convention, at the discretion of the chairman, may proceed with the nomination of candidates for the next endorsement or any other business until such time that all endorsement votes are taken and the results of the endorsement ballot are verified by the committee.
12. Following certification by the Tellers Committee Chairman, proportional votes will be tabulated electronically by RPW Staff and electronically transmitted and prominently displayed on the Convention Floor.
13. Each candidate on the endorsement ballot currently under consideration is entitled to have one (1) observer, who is one of the five properly credentialed campaign representatives, in the area designated for the Tellers Committee while the endorsement balloting is being verified. Electronic transmission or recording shall be prohibited in the area designated for the Tellers Committee.
14. The chairman may change the order in which endorsements are considered take up endorsements for which there is only one candidate under consideration so that a single roll call vote can be taken for all of those candidates together.

C. Endorsement Procedure Time Limits

1. Nominating speeches shall be limited to three (3) minutes each and seconding speeches shall be limited to one (1) minute each. Seconding speeches shall be limited to a maximum of one (1) in number for each candidate and shall follow the nominating speech for such candidate. All persons making seconding speeches shall be present on the platform while the nominating speech is being made.
2. Speeches by the candidates prior to the endorsement votes for the office for which they have been nominated shall be limited to ten (10) minutes for candidate for Governor and U.S. Senator and five (5) minutes for other state constitutional offices.
3. Floor demonstrations and/or presentations for the candidates for Governor or U.S. Senator shall be limited to ten (10) minutes and demonstrations for other candidates shall be limited to five (5) minutes.
4. Acceptance speeches by the endorsed candidates shall be limited to five (5) minutes for the candidates for Governor and U.S. Senator and two (2) minutes for candidates for other state constitutional offices.
5. Candidates on the certified ballot shall speak in an order determined by lot.
6. THE CONVENTION CHAIRMAN SHALL STRICTLY ENFORCE ALL TIME LIMITS IN SECTION C.

RULE 17: RPW Constitution

These rules shall not be in conflict with the Constitution of the Republican Party of Wisconsin. In the event of a conflict, the Constitution of the Republican Party of Wisconsin shall supersede these rules.

RULE 18: Credentials

- A. In accordance with Article VIII, Section 4 of the Constitution of the Republican Party of Wisconsin, “the members in good standing at the County Caucus may authorize the County Chairman to substitute delegates after the County Caucus if the County Chairman certified in writing that the added delegate is a member in good standing of that County and the deleted delegate, if any, has no objection to the deletion. No substitutions shall be allowed after the last meeting of the Credentials Committee prior to the convening of the convention.” As further stated in Article VIII, Section 4 (b), “only members in good standing of the Republican organization of each County at the time of such County Caucus shall be eligible to vote in such County Caucus, Congressional District Caucus, and the State Convention.”
- B. The County Chairman or an alternate designated by the county or district chairman as specified in Rule 1(C), must use a form approved by the Credentials Committee in making a substitution.
- C. Credentials challenges shall be considered by the Credentials Committee on an individual basis. Challenges must be submitted in writing to the Republican Party of Wisconsin, the Credentials Committee and the County Party Chairman no later than 96 hours prior to the convening of the State Convention and must state the basis of the challenge and include any evidence to substantiate the challenge. Challenges will be heard and decided at the last meeting of the Credentials Committee prior to the convening of the State Convention. Challenges can only be filed by a member in good standing from the county for which a challenge is being filed.

RULE 19: Campaign Signage and Literature

Prior to the start of a Convention in years in which there is an election for the five state constitutional offices and/or for the office of United States Senator, all challenger and incumbent campaigns will be allotted equal opportunity to display a limited amount of campaign signs, literature, and other collateral. All content must abide by pertinent campaign finance and election law and venue specific requirements, including but not limited to legal disclaimers and special adhesion standards. All campaigns will be allowed 60 minutes access to the Convention Hall at a time specified by RPW Staff. During this time, campaigns will be permitted to display campaign signs and distribute campaign literature or collateral to delegate seating area. Campaigns will be allowed to display a maximum of forty (40) 13”x18” campaign signs and/or two (2) larger campaign signs with a maximum size allowed of 4’x8’. Should any issues or concerns arise regarding content of collateral, express authority is granted to the RPW Executive Director to remove said collateral.